

Project Management

The Yellow Brick Road



“Titus, we’re not in Kansas anymore”



- What is the goal of the project team?
 - What is the goal of golf?
- Project Management is like the Wizard of Oz
- Today’s objective: be the wizard



Facilitation: Mix it up

Detangle all for one

- Each person holds 1 of 2 different people's hands
- Form a circle without letting go of anyone's hand

Detangle one for all

- Repeat set-up
- Only 1 person can talk



Facilitation Station

- How were the experiences different?
- Why didn't the Project Manager just do it all?
 - Project manager **can't** do it all
- Philippians 2:3 – in humility count others more significant than yourselves



The Tin Man's Tips

- Spare any ideas?
- Check yourself
- Be a butterfly
- Equitable delegation
 - Save others from themselves
 - Save you from yourself
- Attitude of Gratitude



Planning: So you think you can Rock, Paper, Scissors?

Rules

- Count off by 7's
- You have 2 min. to tell your judge what your team is going to throw and choreograph and interpretive dance
- Team 1 goes, team 2 goes

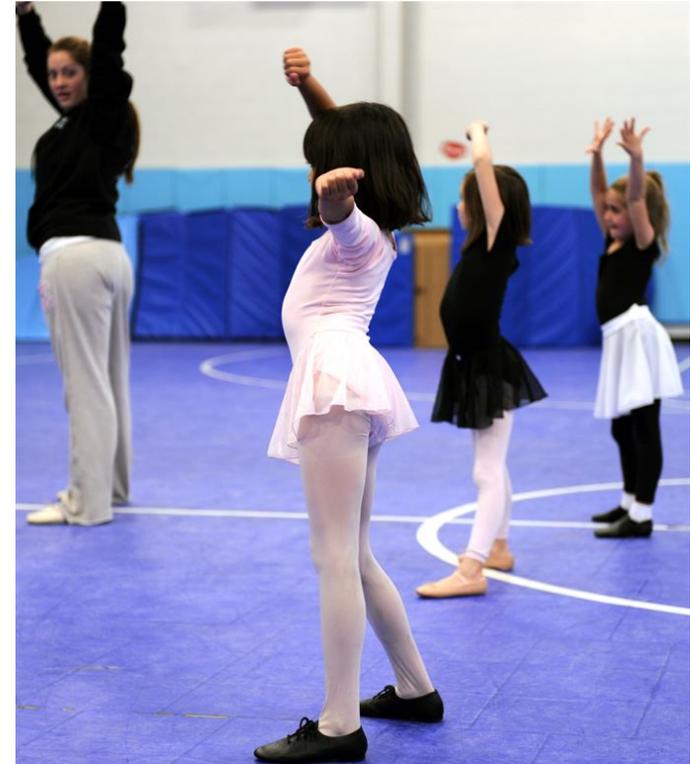
Point structure

- 3 – Winning throw
- 3 – Most creative
- 3 – Planning in under 1 min
 - (judge only says START, STOP)



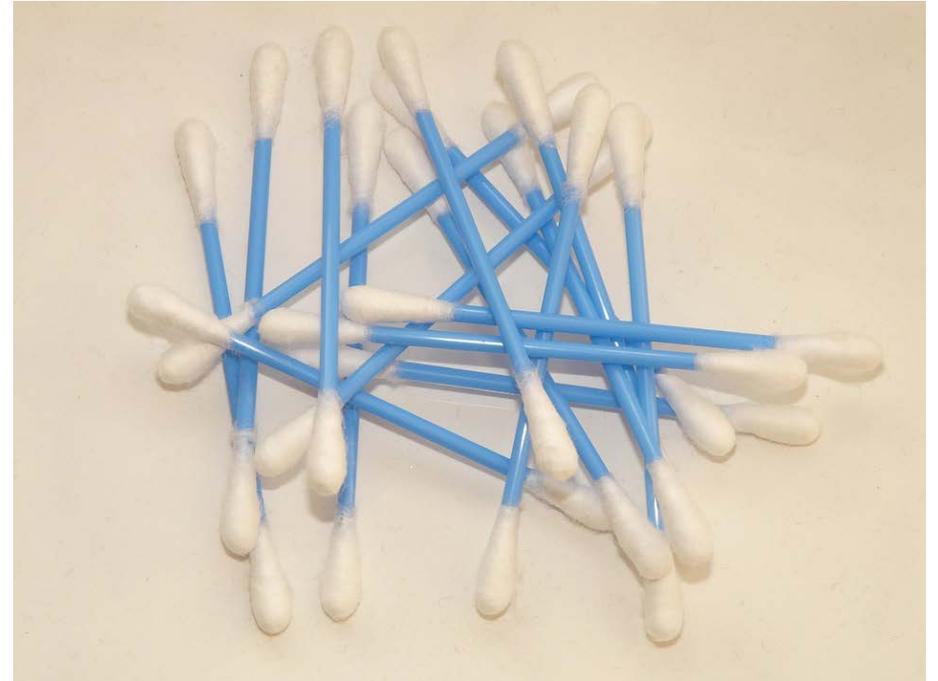
Critical Reception

- What was the planning process like?
- How did you balance planning and doing?
 - Minimum viable product
- What are things you need to know to plan effectively?
 - Deadline
 - Budget
 - Team skills



The Scarecrow's Tips

- Effective management tools



Name Owner Last modified Size

Name	Owner	Last modified	Size
GW Host Site Exit Survey!	me	Aug 9, 2018 me	—
GW Intern Exit Survey!	me	Aug 9, 2018 me	—
GW PD 1 Survey	me	Jun 25, 2018 me	—
GW PD 2 Survey	me	Jun 26, 2018 me	—
GW PD 3 Survey	me	Jul 30, 2018 me	—
GW PD 4 Survey	me	Jul 30, 2018 me	—
GW PD 6 Survey	me	Jul 30, 2018 me	—
GW PD 7 Survey	me	Aug 9, 2018 me	—

New

- My Drive
- Computers
- Shared with me
- Recent
- Starred
- Trash
- Backups
- Storage
1.3 GB of 15 GB used
[UPGRADE STORAGE](#)

Planning Tips

- Effective management tools
 - Gantt Chart
 - Google Drive (docs)
 - Asana
- Document **everything**
 - Continual process
 - Ideas on ideas on ideas
 - Know when to hold 'em, fold 'em



Communication: if you say it, they will draw

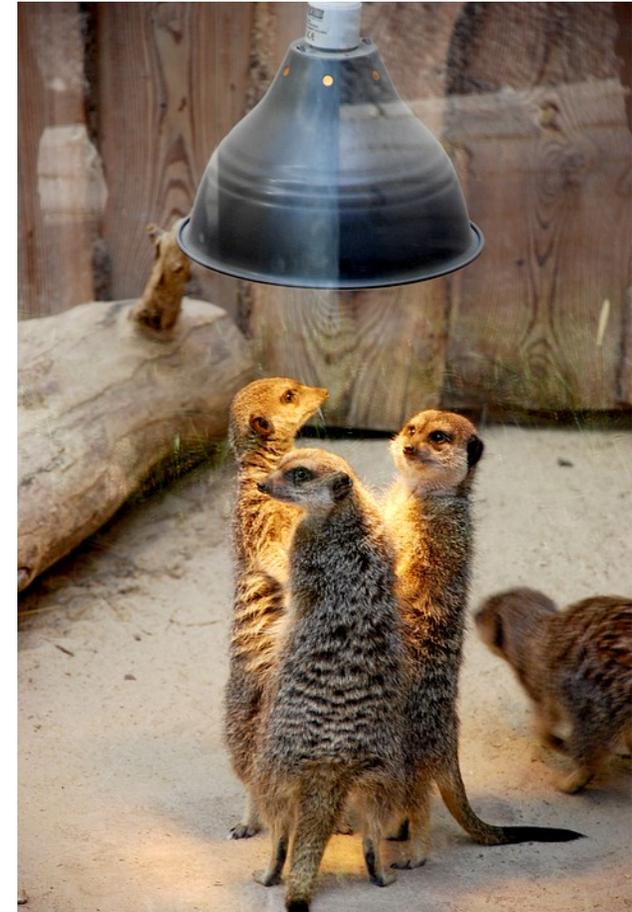
- Split into pairs
- Partner 1: pen, paper
- Partner 2: sits facing screen
- Partner 1: sits back-to-back with P2
- Partner 2: describes picture to P1
- Partner 1: draws picture





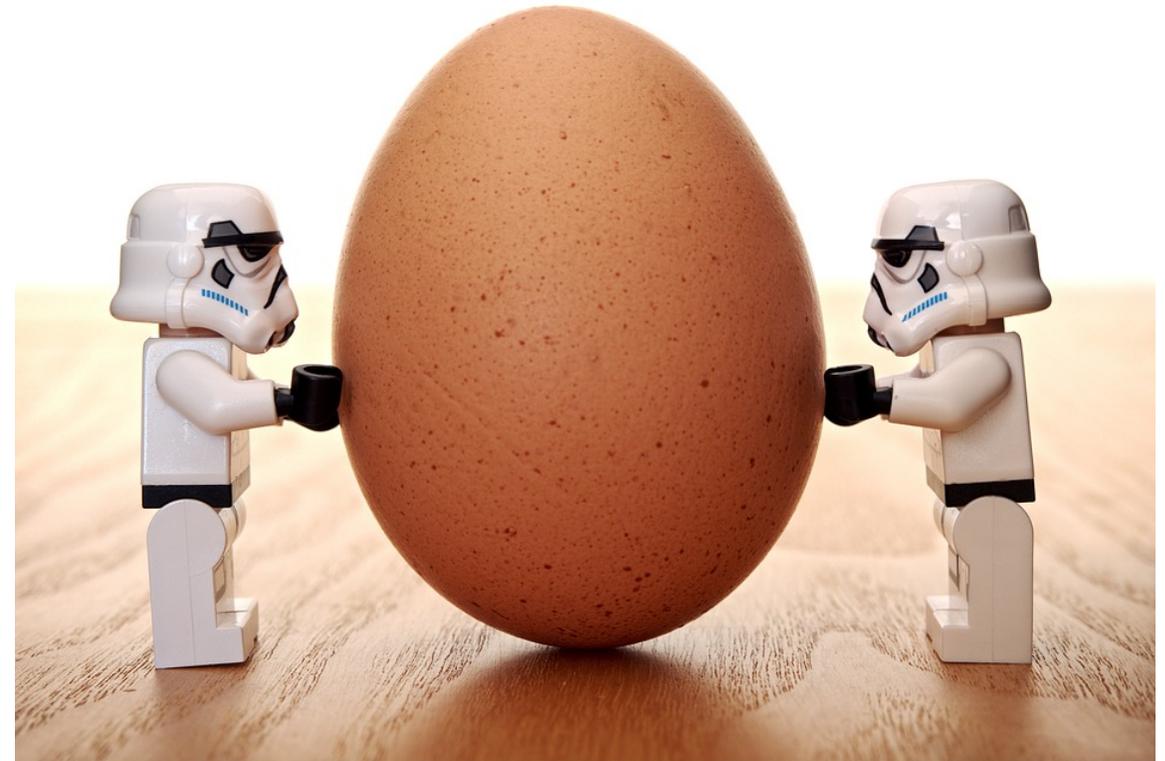
The water cooler

- How was it giving/following directions?
- What communication challenges do you anticipate with remote group projects?
 - **Under**-communication
 - **Over**-communication



Lion's tips

- What tools/modes are useful?
- Before meetings:
 - Keep it SASy
 - Reminders early NOT often
- During meetings:
 - Manage the mic
- Consistent
 - Reminders, agendas
- Easy to access
 - Detailed – follow your decision tree
 - Organized – uniform format



Rock, paper scissors: Contest of champions

- Pair up
- “Rock, paper, scissors, SHOOT” best of one
- Winner faces another winner
- Losers cheer on respective
- Repeat until *we* have a champion



Click the kicks, Dorothy.

Into your feelings

- How did it feel to have someone cheer for you?
- How did it feel to get cheered for over and over?
- How did it feel to cheer for the person who beat you?

Small Group Discussion

- Why is celebration important?
- Why should it be incremental?
- What are some ways to make sure you celebrate success?



Now get out there!

The first man gets the oyster.

The second man gets the shell.

Andrew Carnegie,
Founder of Pittsburgh

It's time for us to get out there and acknowledge that we don't have the answers, but we have a process for finding them, collaboratively: we humbly observe, we respond in the smallest and most immediate way we can, we observe what happens, and we repeat these steps over and over.

Charles Marohn,
Founder of Strong Towns



Going home

- Who do you want to shout-out for benefiting you in some way during this session?
- What will trick of the trade will you implement moving forward?
- How will you approach project management?

