Resource Assistance for Rural Environments

**RARE AmeriCorps Program**

**2019-2020 Member Application Preview**

**Instructions**

Please use the following RARE AmeriCorps 2019-2020 Member Application Preview to develop responses for inputting into the Qualtrics application.

**Remember that you won't be able to save the answers on the Qualtrics application and return at a later date - please don't fill out the application until you have all your materials prepared and ready to submit!**

Completed applications must be submitted by **5pm on Friday, April 26, 2019**. Don't forget to submit your essay questions and professional resume via email to rare@uoregon.edu shortly before or after you submit the application. Your application will not be considered complete until we have received all your materials.

If you encounter issues or need assistance, please send us an email at rare@uoregon.edu or call 541-346-2879.

**Program Disclaimers**

This program is available to all without regard to race, color, national origin, disability, age, sex, political affiliation or in most instances, religion**.** You must be a United States citizen, United States national or lawful permanent resident to be eligible to serve in this program.

Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodation for qualified individuals and conduct all activities in fully accessible settings.

RARE is an AmeriCorps Program and upon successful completion of the program, eligible members may receive a Segal AmeriCorps Education Award.

Alternative formats of this application are available by contacting the program at rare@uoregon.edu or call 541-346-2879.

**Begin!**

**When you have all your materials compiled, please access the application at** <https://oregon.qualtrics.com/jfe/form/SV_8AglkDSCJkjewrH>

**RARE 2019-2020 MEMBER APPLICATION PREVIEW**

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| Applicant’s Full Name  |       |       |       |
|  | First | MI | Last |
| Current Address |  |
|  | Street (including Apt #, PO Box) |
|  |  |  |  |
|  | City | State | Zip |
| Phone  |  | Cell |  |
| Email |       |
| Permanent Address |  |
|  | Street (including Apt #, PO Box) *Note: this is an address where you can be contacted after you complete your service* |
|  |  |  |  |
|  | City | State | Zip |
| If your partner or spouse is also applying to RARE, provide their name |  |

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| **How did you hear about the RARE Program?**Please indicate how you heard about the program by marking one or more boxes below |
| [ ]  RARE Website | [ ]  APA Website | [ ]  RARE Member:       |
| [ ]  AmeriCorps Portal | [ ]  Colleague/Supervisor | [ ]  Social Media:       |
| [ ]  RPCV Career Link | [ ]  Academic Department/Professor | [ ]  Other Venue :       |

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| **Previous Applications to AmeriCorps\*VISTA or AmeriCorps** |
| Have you previously applied to an AmeriCorps\*VISTA or AmeriCorps program?  | [ ]  Yes [ ]  No |
| *If yes, indicate the month & year*  |       |
| Have you previously served as an AmeriCorps\*VISTA or AmeriCorps member? | [ ]  Yes [ ]  No |
| *If yes, indicate the month & year, name & location of project(s)* |       |
| Did you complete your term(s) of service?  |  [ ]  Yes [ ]  No |

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| **Returned Peace Corps Volunteers** |
| Are you a Returned Peace Corps Volunteer?  |  [ ]  Yes [ ]  No |
| If yes, indicate date(s) [month & year] and location(s) |       |

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| **Dates Available for Service** |  |
| When are you available to start service (month & year)? |       |

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| **Citizenship** |
| Are you a United States citizen, United States national or lawful permanent resident?  | **[ ]**  Yes **[ ]**  No |

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| **Service Preference**Mark the types of service you would prefer. Be as specific as possible as this information will be used to guide our interview process. |
| [ ]  Economic Development | [ ]  Community/Social Services | [ ]  Geographic Information Systems |
| [ ]  Natural Resource Planning | [ ]  Food Systems Development | [ ]  Main St./Downtown Development |
| [ ]  Land Use Planning | [ ]  Small City/Government Mgmt. | [ ]  Renewable Energy |
| [ ]  Outreach and Engagement | [ ]  Rural/Regional Tourism | [ ]  Other:       |

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| **Geographic Preference**While we cannot ensure an appropriate position will be available in a particular area, if you do have preferences for particular regions of Oregon, check all the regions you are interested in. Placement location depends on how your experience meets the needs of the community. |
| [ ]  Central Oregon | [ ]  Coast | [ ]  Columbia River Gorge | [ ]  I have no preference |
| [ ]  Eastern Oregon | [ ]  Southwestern Oregon | [ ]  Willamette Valley |  |
| Are there any specific time and/or geographic constraints that may affect your placement?  | [ ]  Yes [ ]  No |
| If yes, please explain       |

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| **References**Please provide the name, phone number, and relationship to you of three ***professional***references. At least one reference must be a current or former job supervisor. If you are a recent graduate, a professor, advisor or counselor may be substituted. Please do not list personal references. |
| **Name**  | **Organization** | **Email Address** | **Phone** | **Relationship** |
| 1.       |       |       |       |       |
| 2.       |       |       |       |       |
| 3.       |       |       |       |       |

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| **Educational Background** |
| *High School* |     |       |       |
|  | Name of School | State | City |
| *Undergraduate*  |       |       |       |
|  | Major | Year Graduated | College/University |
| *Graduate*  |       |       |       |
|  | Major | Year Graduated | College/University |
| What was your undergraduate GPA? |       |

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| **Military Service** |
| Have you ever served in the armed forces?  | [ ]  Yes [ ]  No |
| *If yes, please provide the following information* |
| Branch of Services |       |
| Type of Discharge |       | Date of Discharge |       |
| Are you now a member of the ROTC, National Guard or Reserves?  | [ ]  Yes [ ]  No |
| If yes, how will you fulfill your obligations to the RARE Program?  |       |

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| **Legal Information**Answer the following questions in full. Existence of criminal conviction/adjudication may or may not, depending on the circumstance, disqualify you from consideration. However, any intentional misrepresentation or omission will disqualify you. Do not include minor traffic violations or offenses tried before a juvenile court. *Please note: your service in AmeriCorps cannot be used to satisfy parole or probation requirements.* |
| **Has a civilian or military court ever convicted you of any offenses, are you currently under charges for any offense, or are any civil suits or judgments pending against you?**  | [ ]  Yes [ ]  No |
| *If yes, complete the remainder of the Legal Information Section.* *If no, skip to the next question.* |
| Date |       | Charge |       |
| City, State |       | Action Taken |       |
| Are you currently on probation or parole?  | [ ]  Yes [ ]  No |
| Provide the information below of the judge or probation officer whom we can contact to verify the above information. |
| Name |       | Phone |       |
| Address |       |

***Please note:*** *We will conduct a search of the national sexual offender registry before accepting any applicant. Criminal Background Checks and FBI fingerprinting will be conducted before any placement is finalized. A RARE AmeriCorps applicant may submit a written request for access to review records that pertain to their application and were created relative to the AmeriCorps grant. A written appeal of the background check findings can be made to the Program Director. All program files are confidential.*

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| Coursework & SkillsPlease check the appropriate boxes below to indicate **courses, special training, work experience and field-based learning,** then elaborate on your special level of expertise for any of the following areas. If you do not have experience in an area, just leave it blank.  |
|  | **PERSONAL EXPERIENCE** | **SKILL LEVEL** |
|  | **Class/Course****Training?** | **Work/Intern****Field-based?**  | **Beginner** | **Intermediate** | **Advanced** |
| Community/Economic Development | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Land Use Planning | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Meeting Facilitation/Group Processes | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Natural Resources Planning | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Planning/Statistical Analysis | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Website Development/Management | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Organizational Development | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Project Management | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Community Outreach/Engagement | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Graphic Design | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Public Speaking | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Written Communication | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Grant Writing | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Large Document Creation | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Geographic Information Systems (GIS) | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Microsoft Office Suite | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Second Language SkillsSpecify language:       | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Please specify other skills you have:    |

Certification and Release

I certify that all of the statements made in this application are true, correct, and complete, to the best of my knowledge and are made in good faith. I understand that misinformation or omission of information could result in disqualification and/or termination as an AmeriCorps member.

**Privacy Act Notice: The Privacy Act of 1974 (5 U.S.C § 552a) requires that the following notice be provided to you: The authority for collecting information from you in this application is contained in 42 U.S.C 12592 and 12615 of the National and Community Service Act of 1990 as amended, and 42 U.S.C 4953 of the Domestic Volunteer Service Act of 1973 as amended. You are advised that submission of the information is entirely voluntary, but the requested information is required in order for you to participate in AmeriCorps programs.**

The principal purpose for requesting this personal information is to process your application for acceptance into an AmeriCorps program, and for other general routine purposes associated with your participation in an AmeriCorps program. These routine purposes may include disclosure of the information to federal, state, or local agencies pursuant to lawfully authorized requests, to present and former employers, references provided by you in your application, and educational institutions, for the purpose of verifying the information provided by you in your application. In some programs, the information may also be provided to federal, state, and local law enforcement agencies to determine the existence of any prior criminal convictions. The information will not otherwise be disclosed to entities outside of AmeriCorps and the Corporation for National Service without your prior written permission.

All position offers will be contingent upon:

* Status as a US citizen or national
* Search of the national sexual offender registry
* Criminal background check
* Continued program funding

By submitting your application packet electronically your typed signature certifies that the statements made on this 2019-2020 AmeriCorps Member Application are true and accurate.

|  |  |
| --- | --- |
| Name of Applicant |       |
| Date |       |

**ALMOST DONE!**

**Please review your application before submitting to Qualtrics. Once you have submitted, you won't be able to make changes.**

**When you have reviewed your application and are satisfied, proceed to the Qualtrics application:** <https://oregon.qualtrics.com/jfe/form/SV_8AglkDSCJkjewrH>