

# RARE AMERICORPS PROGRAM MEMBER APPLICATION PREVIEW 2024-25 SERVICE YEAR

## Instructions

Please use the following RARE AmeriCorps 2024-25 Member Application Preview to develop responses for inputting into the Qualtrics application.

Remember that you won't be able to save the answers on the Qualtrics application and return later. Please don't fill out the application until you have all your materials prepared and ready to submit!

Completed applications must be submitted by **11:59pm PT on Sunday, April 28, 2024.** Don't forget to upload your essay questions and professional resume to the Qualtrics application! Your application will not be considered complete until we have received all your materials.

If you encounter issues or need assistance, please contact Liz Gronert at <u>rare@uoregon.edu</u> or call 541-357-6129.

## **Program Disclaimers**

AmeriCorps is open to U.S. citizens, nationals, or lawful permanent resident aliens. AmeriCorps State and National members must be age 17 or older. An individual may serve up to four AmeriCorps State and National service terms. All individuals must complete a criminal history check. Individuals who have been convicted of murder and those who are required to register on a sex offender public registry are not eligible to serve in AmeriCorps.

Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodation for qualified individuals and conduct all activities in fully accessible settings.

RARE is an AmeriCorps Program and upon successful completion of the program, eligible members may receive a Segal AmeriCorps Education Award.

The RARE Program is housed within the University of Oregon, and members are subjected to policies set forth by the University of Oregon for students and employees. The University of Oregon no longer requires students and employees to be vaccinated against COVID-19 or request an exemption. <u>Click here</u> for more information on the University of Oregon's Covid-19 requirements.

Alternative formats of this application are available by contacting Liz Gronert at <u>rare@uoregon.edu</u> or calling 541-357-6129.

## Begin!

When you have all your materials compiled, please access the application on our <u>Apply Now</u> page.

# 2024-25 RARE AmeriCorps Application Preview

Applicants Full Name:

- First Name:
- Preferred First Name (if different than above):
- Middle Initial:
- Last Name:
- Pronouns:

Current Address:

- Street (Including Apt. #, PO Box):
- City:
- State:
- Zip:

Contact Information:

- Home Phone:
- Cell Phone:
- Email:

Permanent Address (note this is an address where you can be contacted after you complete your service):

- Street (Including Apt. #, PO Box):
- City:
- State:
- Zip:

If your partner or spouse is also applying to RARE, provide their name\*:

\*Note: this information does not guarantee both partners will be accepted, nor that both partners will receive placements within the same region, but may influence the locations of placements that we share with you both. Host Organization interviews will still be competitive. If you would not like this to be a consideration, leave this section blank.

#### How did you hear about the RARE Program?

Please indicate how you heard about the program by marking one or more boxes below. If an individual recommended you to the program, please name them specifically in the corresponding text box.

RARE Website	APA Website	RARE Member/Alumni:
AmeriCorps Portal	Colleague/Supervisor	Career Fair
Handshake	LinkedIn	Social Media:
RPCV Career Link	Academic Department/Professor	Other Venue:

#### Previous Applications to Peace Corps Volunteers, AmeriCorps VISTA, or AmeriCorps

Have you previously applied to be a Peace Corps Volunteer, AmeriCorps VISTA, or AmeriCorps?

• If yes, indicate the month and year of your application.

Have you previously served as a Peace Corps Volunteer, AmeriCorps VISTA, or AmeriCorps member?

- If yes, indicate the service dates, name, and location of program.
- If your service year ended early, please explain.

## Citizenship

AmeriCorps service is open to U.S. citizens, nationals, or lawful permanent resident aliens. Learn more <u>here.</u>

Are you a United States citizen, United States national or lawful permanent resident?

If not, please contact RARE AmeriCorps Program Director Titus Tomlinson at 541-513-9989 before continuing with your application.

#### Service Preference

Mark the types of service you would prefer. Check all that may be of interest to you. Be as specific as possible as this information will be used to guide our interview process.

#### **Community and Economic Development:**

Main St. & Downtown Development	Small City, County & Regional Planning	Small Business & Entrepreneurship Support
Nonprofit Development & Management	Rural Tourism & Destination Development	<ul><li>Rural Economic Resilience</li><li>Other</li></ul>
Food Systems:		
Sustainable Food Systems	Food Access & Security	Other
Environment and Sustainability:		
Renewable Energy	Natural Hazard Planning	Natural Hazard Mitigation
Climate Change & Community Resilience	Natural Resources Planning	Other

#### **Geographic Preference**

While we cannot ensure an appropriate position will be available in a particular area, if you do have preferences for regions of Oregon, check all the regions you are interested in. Placement location depends on how your experience meets the needs of the community. For reference check out this <u>Travel Oregon map</u>.

Central Oregon	Coast	Columbia River Gorge	No Preference
Eastern Oregon	Southern Oregon	Willamette Valley	

Are there any specific time and/or geographic constraints that may affect your placement?

• If yes, please explain:

#### References

Please provide the name, phone number, and relationship to you of three **PROFESSIONAL** references. At least one reference must be a current or former job supervisor. If you are a recent graduate, a professor, advisor, or counselor may be substituted. Please do not list personal references.

Reference #1 (Your most recent supervisor)

- Name:
- Organization:
- Email Address:
- Phone:
- Relationship:

Reference #2

- Name:
- Organization:
- Email Address:
- Phone:
- Relationship:

#### Reference #3

- Name:
- Organization:
- Email Address:
- Phone:
- Relationship:

#### **Educational Background**

Undergraduate

- Major:
- Year Graduated:
- College/University:

#### Graduate

- Major:
- Year Graduated:
- College/University:

## Military Service

Have you ever served in the armed forces?

- If yes, provide the following information:
  - Branch of Services:
  - Type of Discharge:
  - Date of Discharge:

Are you now a member of the ROTC, National Guard or Reserves?

• If yes, indicate how you will fulfill your obligations to the RARE Program.

#### Legal Information

Answer the following questions in full. The existence of criminal conviction/adjudication may or may not, depending on the circumstance, disqualify you from consideration. However, any intentional misrepresentation or omission will disqualify you. Do not include minor traffic violations or offenses tried before a juvenile court.

*Please note: your service in AmeriCorps cannot be used to satisfy parole or probation requirements.* 

# Has a civilian or military court ever convicted you of any offenses, are you currently under charges for any offense, or are any civil suits or judgments pending against you?

If yes, complete the remainder of the Legal Information Section. If no, skip to the next section.

- Date:
- City, State:
- Charge:
- Action Taken:
- Are you currently on probation or parole?:
- Provide the information below of the judge or probation officer whom we can contact to verify the above information:
  - o Name:
  - Address:
  - Phone:

**Please note:** We will conduct a search of the national sexual offender registry before accepting any applicant. Criminal Background Checks and FBI fingerprinting will be conducted before any placement is finalized. A RARE AmeriCorps applicant may submit a written request for access to review records that pertain to their application and were created relative to the AmeriCorps grant. A written appeal of the background check findings can be made to the Program Director. All program files are confidential.

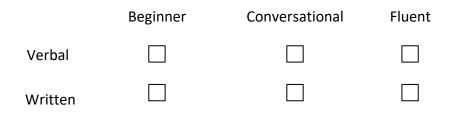
## **Coursework and Work Experience**

Please check the appropriate boxes below to indicate **courses, special training, work experience and field-based learning.** If you do not have experience in an area, just leave it blank.

	Class/Course Training?	Work/Intern Field-based?
Community/Economic Development		
Land Use Planning		
Meeting Facilitation/Group Processes		
Natural Resources Planning		
Planning/Statistical Analysis		
Website Development/Management		
Organizational Development		
Project Management		
Community Outreach/Engagement		
Graphic Design		
Public Speaking		
Written Communication		
Grant Writing		
Large Document Creation		
Geographic Information Systems (GIS)		

#### Language Skills

Can you speak and/or write in a language other than English? If so, which language? Please check the box to indicate verbal and written proficiency:



Many of our communities are looking for members with Spanish language proficiency. If you speak Spanish, please answer the following question to the best of your ability in Spanish:

Describe tu experiencia utilizando la idioma de español en tu trabajo o servicio de la comunidad.

#### **Essay Questions**

Please answer the following five questions, save as a PDF and upload below. Note the word limits for each question and answer accordingly. Save your PDF with the filename YourLastName\_part\_ap\_24-25\_essay.

\*If you are selected to be a member in the Year 31 (2024-25) RARE AmeriCorps Cohort, you will move on to interview with our Host Organizations to determine your placement for the service year. The essays you submit here will be sent to interview panels for these placement interviews. Take that into consideration as you craft your essays.

- 1. Please tell us how participation in the RARE program will help you reach your short and long term personal and professional goals. (word limit: 500)
- 2. Please tell us how your background and values will contribute to the community that you will serve and to the RARE program as a whole. (word limit: 500)
- Please describe your perspectives on living/working in a rural community. (word limit: 250)
- 4. Please briefly state what you view as your most significant accomplishment. (word limit: 250)
- 5. Please complete the following statement: "People may be surprised when they learn that I..." (word limit: 250)

#### Resume

Please upload your professional resume as a PDF attachment. Save your PDF with the filename YourLastName\_part\_ap\_24-25\_resume.

## **Certification and Release**

I certify that all statements made in this application are true, correct, and complete, to the best of my knowledge and are made in good faith. I understand that misinformation or omission of information could result in disqualification and/or termination as an AmeriCorps member.

Privacy Act Notice: The Privacy Act of 1974 (5 U.S.C § 552a) requires that the following notice be provided to you: The authority for collecting information from you in this application is contained in 42 U.S.C 12592 and 12615 of the National and Community Service Act of 1990 as amended, and 42 U.S.C 4953 of the Domestic Volunteer Service Act of 1973 as amended. You are advised that submission of the information is entirely voluntary, but the requested information is required in order for you to participate in AmeriCorps programs.

The principal purpose for requesting this personal information is to process your application for acceptance into an AmeriCorps program, and for other general routine purposes associated with your participation in an AmeriCorps program. These routine purposes may include disclosure of the information to federal, state, or local agencies pursuant to lawfully authorized requests, to present and former employers, references provided by you in your application, and educational institutions, for the purpose of verifying the information provided by you in your application. In some programs, the information may also be provided to federal, state, and local law enforcement agencies to determine the existence of any prior criminal convictions. The information will not otherwise be disclosed to entities outside of AmeriCorps and the Corporation for National Service without your prior written permission.

All position offers will be contingent upon:

- Status as a US citizen or national
- Search of the national sexual offender registry
- Criminal background check
- Continued program funding

By submitting your application packet electronically your typed signature certifies that the statements made on this 2024-25 AmeriCorps Member Application are true and accurate.

- Name of Applicant:
- Date:

#### **Optional Demographic Questions**

Thank you for completing your application! Before you submit, we are hoping to gather some demographic information. This information will not be considered as part of your application. Any information you chose to provide is confidential and will be redacted from your application during the review process.

#### Why are we collecting this information?

As a career pipeline program, the RARE AmeriCorps Program aims to increase representation of communities who are under-represented in the public service leadership, including but not limited to Black, Indigenous, and people of color, women and transgendered people, members of the LGBTGIA+ community, people with disabilities, and first-generation college graduates. An important step in supporting representation is tracking who applies and is accepted to our program. This will help us improve our recruitment and placement process for future applicants. This information is for tracking purposes only and will not be considered as part of your application.

#### Which best describes your race or ethnic background? Select all that apply.

American Indian/Alaska Native	Asian/Pacific Islander	Black/African American
Hispanic/Latino/a/e	White/Caucasian	Other:
Do you identify as a person w	rith a disability?	
Yes	🗌 No	
Which best describes your ge	nder identity?	
Agender	Genderqueer	Man
Non-binary	Woman	Trans Woman
Trans Man	] Transgender	Questioning or unsure
Identity or identities not	listed (please specify):	

#### Do you identify as a member of the LGBTQIA+ community?

Yes	Nc
Yes	

Has one or more of your parents or primary guardians completed a degree from a four-year college?

Yes

No No

# ALMOST DONE!



Please review your application before submitting to Qualtrics. Once you have submitted, you won't be able to make changes.

When you have reviewed your application and are satisfied, proceed to the Qualtrics application on our <u>Apply Now</u> page.